

Minutes of the BIDS and Awards Committee Meeting
November 12, 2018

AGENDA: Pre-bid Conference for the Rehabilitation of the ERDB's Electrical System
(Including Ceiling Along Hallways)

Present were:

1. Bienvenida U. Sanchez
2. Florita E. Siapno
3. Lynlei L. Pintor
4. Cynthia C. Marquez
5. Alberto N. Castillo
6. Lauro B. Rueda
7. Kristoffer Eusebio
8. Architect Jose R. Peñaflor
9. Engineer Bryan Joseph Mobluta (Consultant)
10. Atty. Alfredo G. Del Rio (Consultant)
11. Engineer Mark Andrew Cocadiz – LJ Industrial. San Pedro, Laguna (0917-889-1943)

I. Call to Order

Ms. Bienvenida U. Sanchez, in the absence of Assistant Director Bighani Manipula, called the meeting to order at 10:15 a.m., and having introduced the BAC members and consultants made mention of the presence of lone participating and interested person by the name of Engineer Mark Andrew Cocadiz of LJ Industrial and Fabrication with business address in San Pedro, Laguna.

II. Pre-bid Conference Proper

Atty. Alfredo G. Del Rio discussed the administrative documentary requirements of the bidding and asked Engineer Cocadez whether his company is registered with the PhilGeps and which the latter answered in the affirmative but admitted that he is not sure whether the registration is platinum.

Should the company be platinum registered there is no need to include in the bid documents envelop those mentioned administrative documents or class "A" eligibility documents. If not, there is a need to submit the documents in the envelop for opening during the bidding; that in case of award, the contract period of 180 days shall start within seven (7) days after the Notice to Proceed is issued and receipt is acknowledged thereof; the program of work shall be submitted within five (5) days upon receipt of notice of award; that in case of failure to submit said program of work on the required date, a sum of P10,000.00 shall be imposed by the government; that the prospective contractor had a similar contract which was at least fifty percent (50%) of the ABC of the forthcoming project; the PCAB license is General Engineering and other classification of specialty in Electrical Work; that prior to contract signing the names of the key personnel and their designation shall be filled out prior to the contract signing as stipulated in page 35 of the bid documents; that prior to the final billing or in support thereof "as - built plan" shall be submitted within three (3) days upon completion of the project.

Having been appraised of the administrative requirements, Atty. Del Rio ask the presiding officer to start the technical discussion of the project.

Ms. Sanchez requested Architect Peñaflor to discuss some aspects of the project that will help guide the prospective bidder.



Archetict Peñaflor invited the attention of everyone to page:

- 1) 26 of 79 of the document item of work B. Roughing-in electrical Conduits using Neltex Power Guard 8055 Thick Wall.
- 2) B.2 of same page Sub Feeder Lines (MDP to Main Pullboxes)
- 3) Page 50 of 79 Item of Works e. fittings and other Power Guard 8055
- 4) Page 51 of 79 – D. Wiring Devices – Schneider Electric Wiring Devices Concepts Series
- 5) Page 52 of 79- Lightning Fixtures – Philips Green Space Downlight (for Hallway) Led Exit Siga (Panasonic)
- 6) Page 76 of 79 L. Maintenance Installation Direction/Label on all Panel boards and Industrial stickers on all wiring devices Documentation (“As built-plan”)
- 7) Page 79 of 79 Rehabilitation and Demobilization in case of building permit ERDB is not obligated to pay but the Local Government Unit (LGU) may charge 55% of one percent of the contract price.

On the Plan

- 1) Page E-63b Note: All fixtures and units for FDAS....Install only roughing-in
- 2) Page E-11 Note: For corridors and lobby utilize existing corridors/hallways
- 3) Page A-4 Note: Lightning Protection System is for future development and not included in this contract
- 4) Page A-2b – Cable Duet
A-2D – Dimension specific in BOQ
A-2C – Included on BOQ
- 5) Page E-1 ATS Grounding Measurement

The prospective bidder has until November 23, 2018 to raise queries and clarifications.

The committee made it clear with the prospective bidder that they are just conducting early procurement activities which is until post-qualification of bidder and recommendation of award to the winning bidder. Award shall be made next year or upon approval of the 2019 Budget/General Appropriation Act of 2019.

There being no other matters in the agenda, the chair adjourned here meeting at 12:00 noon.

Prepared by:


ALBERTO N. CASTILLO
Secretariat

Noted:


BIENVENIDA U. SANCHEZ
OIC Chief, AFMD